

# STEVENTON HOUSE HOTEL

Meetings & Corporate Events



## A Country House Setting for Work That Matters

12 minutes from M4 · 20 from Oxford · 60 from Heathrow

**Day Delegate Rate £49.50 per person (inc VAT) — minimum 10 delegates**

Everything you need for a productive meeting in a unique country house setting — meeting room hire, unlimited refreshments, buffet lunch, high-speed Wi-Fi and free parking.

**Same-week bookings welcomed, subject to availability.**

### AT A GLANCE

- Half-day, full-day & 24-hour packages
- Two flexible spaces — 10 to 180 delegates
- 18 en-suite boutique bedrooms on-site
- Ground-floor meeting rooms — step-free access
- 60 free on-site parking spaces
- On-site dining including Rasoi restaurant
- High-speed Wi-Fi, AV, screen & flipchart
- Wireless HDMI & USB-C connectivity
- Dedicated coordinator from enquiry to event
- 12 mins M4 · 20 Oxford · 60 Heathrow

### OUR SPACES



#### The Singer Room

Up to 35 guests

A refined, naturally-lit room for focused work and senior conversations.

Boardroom · U-shape · Theatre · Classroom



#### The Conservatory Suite

Up to 180 guests

Our signature space — light-flooded, opens onto private gardens. Built to flex.

Theatre · Classroom · Cabaret · Banquet

**Enquire: 01235 831 223 · [events@steventonhousehotel.co.uk](mailto:events@steventonhousehotel.co.uk)**

Steventon House Hotel · Milton Hill, Steventon, Abingdon, Oxfordshire OX13 6AB  
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## Pricing & What's Included

### Day Delegate Rate

£49.50 per person (inc VAT) · minimum 10 delegates  
Smaller groups (under 10 delegates) charged at £55 per person.

#### Your Day Delegate Rate includes:

- Private meeting room hire
- Arrival tea & coffee with biscuits
- Mid-morning refreshments
- Hot and cold buffet lunch
- Afternoon tea with pastries
- Mineral water & cordials
- Flipchart, projector & screen
- Wireless HDMI & USB-C adapters
- High-speed Wi-Fi & free parking
- Dedicated event coordinator

### 24-Hour Delegate Rate

£175 per person (inc VAT) · single occupancy

#### Everything in your Day Delegate Rate, plus:

- En-suite boutique double bedroom
- Three-course dinner at Rasoi (Continental options available)
- Full English breakfast

### Room Hire Only

ROOM	HALF DAY (4 HRS)	FULL DAY
The Singer Room	£200	£300
The Conservatory Suite	£500	£750

Half-day DDR packages available on request. All prices include VAT.

**Room hire often included with full-day catering bookings — ask us about combined packages.**

#### YOUR CONFERENCE BUFFET — CHOOSE ANY 6 DISHES

##### HOT DISHES

- Honey mustard chipolatas
- Breaded chicken goujons, citrus mayo
- Sticky teriyaki chicken skewers
- Chicken tikka and mixed bell peppers
- Duck spring rolls, hoisin sauce
- Halloumi fries, sweet chilli (v)
- Vegetable samosas (v)
- Onion bhajis, mint chutney (v)

##### COLD DISHES & SALADS

- Assorted finger sandwiches
- Falafel bites, hummus (v)
- Chicken, bacon & herb pasta salad
- Tomato & mozzarella, basil oil (v)
- Mediterranean roasted vegetables (v)
- Spring onion & chive potato salad (v)
- Greek salad, feta & olives (v)
- Mixed house salad (v)

All food is freshly prepared by our kitchen team. Gluten-free, vegetarian, vegan and other dietary requirements can be catered for with advance notice.

##### BOOKING TERMS

Provisional bookings held for 14 days. Final numbers and dietary requirements required 7 days prior to your event. Full cancellation terms provided with your booking confirmation.

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# STEVENTON HOUSE HOTEL

## Room Capacities & Enhancements

### Room capacities by layout

Our team will set up your room exactly as you need it.

LAYOUT STYLE	SINGER ROOM	CONSERVATORY SUITE
Boardroom	14	30
U-Shape	16	40
Classroom	n/a	36
Theatre	30	100
Cabaret	—	80
Banquet	—	120
Standing Reception	40	180

Capacities are approximate and may vary depending on AV requirements and final layout.  
"—" indicates this layout is not available in that space. "n/a" indicates not suitable for that layout.

### OPTIONAL ENHANCEMENTS

Tailor your day with these optional extras — all per person, inc VAT.

#### Breakfast & Arrival

- Bacon or sausage rolls **£5.50**
- Mini Danish pastries & fruit platter **£6.00**
- Granola, yoghurt & berry pots **£4.95**

#### Refreshment Upgrades

- Homemade cakes **£4.50**
- Afternoon cream tea **£9.95**

#### Lunch Upgrades

- Hot two-course lunch **£19.50**
- Three-course private dining **from £35.00**
- BBQ or garden lunch (seasonal) **from £25.00**

#### Evening Options

- Drinks reception with canapés **from £15.00**
- Three-course dinner at Rasoi **from £35.00**
- Private bar until late **on request**

Discuss bespoke requirements with your event coordinator.

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# STEVENTON HOUSE HOTEL

## Inside The Spaces



The Singer Room — Boardroom Setup



The Conservatory Suite — Boardroom Setup



Freshly Prepared Conference Buffet



Breakout Sessions & Planning Space

## Ready to Book Your Next Meeting?

Whether you're planning a board meeting, training day or overnight conference, we'd be delighted to prepare a tailored quotation and arrange a personal viewing.

**Call 01235 831 223**

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We aim to respond to all enquiries within one working day.